



Stourport Boat Club Management Committee MEETING MINUTES



Date	8 February 2024	Location	SBC Club Room
Time	7pm		
Committee	Denise White (DW), Luke Barnett (LB), Nic Danby (ND), Kez Danks (KD)		
Copied		Captain	Stew Barnett (SB)

Item	Header	Notes	Lead
1	Apologies	Bob Jones (BJ), Debbie Edwards (DE), Jane Palmer (JP), Sara Peace (SP), Jimmy Watson (JW), Mark Appleton (MA)	LB
3	Welcome / Guests	-	LB
4	Previous Minutes	Minutes of previous meeting approved.	LB
5	Outstanding Actions	Reviewed	LB

5. Management Matters

5a	Membership Report	<ul style="list-style-type: none"> • Recent non-renewals <ul style="list-style-type: none"> ○ [REDACTED] ○ [REDACTED] ○ [REDACTED] • SB Membership Query – Has [REDACTED] paid membership? <ul style="list-style-type: none"> ○ Not yet – SB to chase. • Possible New Members <ul style="list-style-type: none"> ○ [REDACTED] (currently in trial period) ○ [REDACTED] (originally from Worcester) ○ [REDACTED] 	DW
5b	Finance Report	<ul style="list-style-type: none"> • No update 	MA
5c	Grounds & Maintenance	<ul style="list-style-type: none"> • Bar light to be replaced – KD spoken with electrician. • Gate light – KD to fix. Looking at options • Corridor light – KD to fix. Looking at options • Sewer drain jetting – this is happening Friday 9th Feb • Car Park Plaining – KD has priced for 40 tons of plainings to finish off the car park – KD quoted £800 <ul style="list-style-type: none"> ○ SB proposed KD ask the support of [REDACTED] who has a mini digger. • Door at the back of the boating shed <ul style="list-style-type: none"> ○ KD to look at fixing this in the Summer. • Kitchen <ul style="list-style-type: none"> ○ With fund limited Kitchen upgrade to done in stages ○ KD to look at installing new extractor fan 	KD
5d	Bar / Social / Functions	<ul style="list-style-type: none"> • Glass washer needs servicing – KD to look at options. • Bar fridge leaking – KD to bring in engineer to service. • Fridge in storage also leaking – KD to bring in engineer to service • Bar plan <ul style="list-style-type: none"> ○ KD has presented a plan for how to run the bar 	KD



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		<ul style="list-style-type: none"> ○ Committee to vote to approve plans at next monthly meeting ○ LB asked about licensing, fire risk assessments, etc – DW & KD to confirm everything is in place for proposed bar plan ● Upcoming Events <ul style="list-style-type: none"> ○ Six Nations – every England game shown in bar ○ Private Function 20th Party – 20th April ○ Junior Inter-regional champs – 3rd March 	
5e	Social Media & Website	<ul style="list-style-type: none"> ○ In JW's absence – [REDACTED] has gone above and beyond supporting with the website and updating the content 	LB

6. Rowing Matters

6a	Captain's Report	<ul style="list-style-type: none"> ● Winter Head Cancellation <ul style="list-style-type: none"> ○ This was due to poor weather conditions ○ Due to the loss of earnings across the two heads, boat refurb program is on hold ● Worcester Head Cancellation <ul style="list-style-type: none"> ○ Also due to poor river and weather conditions ● Vyrnwy Camp (8-10 Mar) <ul style="list-style-type: none"> ○ All sectors across the club will be going ○ Great opportunity for club to come together, get fit and have a bit of fun. ● Mark Betson squad disbanded. <ul style="list-style-type: none"> ○ Sadly, this is due to [REDACTED] back injury ○ [REDACTED], to join the rest of the men's training ○ Ladies from squad to be trained by [REDACTED] ○ SB and ND propose [REDACTED] to be granted lifetime membership <ul style="list-style-type: none"> ▪ ND to look at organizing an EGM to discuss this. ● Training <ul style="list-style-type: none"> ○ During bad weather months squad training took a dip, however it is now back on track ○ 4 possible new members ● Learn 2 Row <ul style="list-style-type: none"> ○ 5 people currently confirmed. ○ Needs more promotion ● Junior SHS program to start in Summer with students using club facility during PE time ● Coaching Development <ul style="list-style-type: none"> ○ SB to call on those members who have recently receive coaching training to support with the upcoming L2R initiatives 	
6b	Junior Rowing	- Nothing to report	SP
6c	Learn to Row	<ul style="list-style-type: none"> - Organising committee to meet in March - KD to support with posters around town 	SB



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		<ul style="list-style-type: none"> - ND to re-post on social media - Committee agreed – if L2R crews would like to continue as members the initial £120 for the L2R course will be knocked off the annual membership for their first year. 	
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7. Compliance Matters

7a	Health & safety (Including fire & river safety)	<ul style="list-style-type: none"> • Fire Systems servicing – now complete • Accident Reporting <ul style="list-style-type: none"> ○ Members must report any incident, no matter how minor, to the Health & Safety Officer (LB) ○ British Rowing have pulled us up on the lack of incidents that have been reported ○ LB to send out reminder communication via Email and FB Connect about reporting any incidents. • Safety Audit – To be Updated 	LB
7b	Insurances	<ul style="list-style-type: none"> • Insurances wont be re-newed until September • Membership to remain vigilant and report incidents when they happen • Following Winter Head cancellation, LB to speak to insurance broker regarding ‘Loss of Earnings’ insurance 	LB
7c	Welfare	<ul style="list-style-type: none"> • SP to provide clarity regarding what the Welfare Officer roles and responsibilities are. 	DE/BJ
8	Secretariat	<ul style="list-style-type: none"> • New Treasurer Appointment <ul style="list-style-type: none"> ○ ND to liaise with MA to confirm he is happy with the wording ○ Upon approval, ND to distribute to all members • Events & Regatta Secretary appointment <ul style="list-style-type: none"> ○ ND to write up letter asking for volunteers ○ The member will be responsible for coordinating events including the Summer Regatta and Winter Heads ○ They would be supported by the Captain and the Committee • ‘Friends of SBC’ Mailing List– ND to speak with all ex-members or friend/family of current members, to see if they would like to be part of the ‘friends of SBC’ mailing list. Notification regarding 	ND

9 AOB

	New Catamaran	<ul style="list-style-type: none"> • Possibly on back burner with lack of funds • SB propose sell the slip and possibly look at getting catamaran instead, as its better for rescue • New Wintec Cat (Wakeless) - £11,000 (no motor) Rowing Solutions £9,000 (no motor) 	Committee
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	Appointment Events/Regatta Secretary	<ul style="list-style-type: none"> • ND to write up letter. <ul style="list-style-type: none"> ○ Ask members to support ○ SBC events cant happen without volunteers ○ Committee to support newcomer to the role ○ ND to Send out notification • 	
	Regional Junior Regatta	<ul style="list-style-type: none"> • Catering <ul style="list-style-type: none"> ○ JP – to confirm arrangements of catering for this event ○ [REDACTED] to man the bar • Timing and Radio Equipment <ul style="list-style-type: none"> ○ ND to provide [REDACTED] with equipment • Marshalling <ul style="list-style-type: none"> ○ SB to liaise with [REDACTED] 	
	Financial Priorities	<ul style="list-style-type: none"> • With the events cancelled we need to be careful with spend <ul style="list-style-type: none"> ○ Committee to prioritise what project to focus on first <ul style="list-style-type: none"> ▪ Toilets downstairs to looked at in the first instance as this will help with the regatta facilities – the biggest complaint of SBC regatta was the toilets ○ LB and [REDACTED] to look at Sport England funding and the – build back better fund 	
	New Treasurer Appointment	<ul style="list-style-type: none"> • Proposed letter with MA • Once signed off ND to send out to all members via Email and FB Connect 	

10	Next Meeting	TBC	All
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